

**Documents or evidences verifying the identity of the shareholder or a representative of the shareholder entitle to attend the meeting**

**1. For Individual Shareholders**

- 1.1 In case of attendance in person: A document issued by a government agency, bearing the shareholder's photograph, which has not yet expired, such as identification card, government officer ID card or passport.
- 1.2 In case of appointment of a proxy:
- (1) The Proxy Form B, in Attachment 5 attached to the Notice of the Meeting, completely filled in and signed by the Proxy Grantor and the Proxy.
  - (2) A photocopy of identification document of the shareholder issued by a government agency, as specified in item 1.1, and certified as true and correct copy of the Proxy Grantor.
  - (3) The identification document of the proxy issued by a government agency, as specified in item 1.1.

**2. For Juristic Shareholders**

- 2.1 In case of attendance in person by the authorized representative:
- (1) The identification document of such authorized representative issued by a government agency containing details as specified in item 1.1.
  - (2) A photocopy of the Affidavit or Certificate of Incorporation of the juristic shareholder, no longer than 6 months, signed by the juristic person's representative, which shows that the representative attending the Meeting is authorized to act on behalf of the juristic person shareholder.
- 2.2 In case of appointment of a proxy:
- (1) The Proxy Form B, in Attachment 5 attached to the Notice of the Meeting, completely filled in and signed and sealed by the authorized person of the juristic shareholder, and signed by the Proxy.
  - (2) A photocopy of the Affidavit or Certification of Incorporation of the juristic shareholder, no longer than 6 months, signed by the juristic person's representative, which shows that the representative signing the proxy is authorized to act on behalf of the juristic person shareholder.
  - (3) The identification document of the proxy issued by a government agency containing details as specified in item 1.1.

### **3. For Non-Thai Shareholders or Juristic Persons Incorporated under Foreign Law**

Provisions specified in cases of natural person in item 1 and item 2 shall be applied mutatis mutandis to a non-Thai shareholder or attendant of the meeting or, as the case may be, a shareholder which is a juristic person incorporated under foreign law, subject to the following conditions:

- (1) The Affidavit or Certification of Incorporation of the juristic shareholder may be issued by either the governmental authority of the country where such juristic person is located or by an officer of such juristic person, provided that such an Affidavit or Certificate of Incorporation must contain the name of the juristic person, the address of the head office of the juristic person, and the name(s) of the person(s) having authority to sign on behalf of the juristic person together with any restrictions or conditions of the power of such person(s); and
- (2) English translation is required to be attached for any original document which is not made in English and such translation must be certified by the shareholder or authorized representative of such juristic person.

### **4. For Foreign Shareholders Appointing a Custodian in Thailand**

- (1) The Proxy Form C posted on the Company's website: <https://grouplease.international> shall be used with all attached documents similar to those used for juristic shareholders.
- (2) Power of Attorney granted by the shareholder authorizing the custodian to sign the Proxy Form on his/her behalf.
- (3) Letter certifying that the custodian, who signs the Proxy Form, is permitted to engage in the custodian business.